

# TML INTERGOVERNMENTAL EMPLOYEE BENEFITS POOL

## *Board of Trustees Meeting*

*September 27, 2007 @ 9:00 am and September 28, 2007 @ 8:00 am*

*Dallas Four Seasons Resort & Club @ Las Colinas*

*4150 North MacArthur Blvd.*

*Irving, Texas 75038*

*(972) 717-0700 ~ (972) 717-2428*

## AGENDA

### I. **Organizational Items (Part I)**

- A. Call to Order
- B. Roll Call and Declaration of Quorum (**Tab A**)
- C. Minutes (**Tab B**)
  - 1. June 28-29, 2007
- D. TML IEBP Mission Statement, Goals, Benefit Acronyms (updated), Definitions (updated), Committees, Board of Trustees Appointed/Elected (updated), Management Board Training Update (updated), Staff Contacts, Organization Chart (updated), Staff Attendance at board meetings (updated) and Trustee Education Information (updated). (**Tab C**)
- E. Recognition of Board Members
  - 1. Richard Browning
  - 2. David Hunter
- F. Correspondence (**Tab D**)
  - 1. Board Member's web page
    - a. Monthend
    - b. Loss Ratio
    - c. Meeting Schedule
  - 2. Member Correspondence – Thank You
  - 3. TML Conference November 6-9, 2007 Dallas convention Center
    - a. **November 7, 2007**
      - i. 3:30-4:45 HealthCare Presentation “Enhancing the Management of Employee Benefits”
    - b. **November 8, 2007**
      - i. 7:30-8:45 Breakfast TML IEBP
    - c. Golf Tournament cancelled at the TML Conference
  - 4. NLC RISC Meeting October 22-26 2007
    - a. D2 Hawkeye Presentation Management through Metrics
    - b. Reaction/Discussion TML IEBP Small Group Lead
    - c. Market Research Joint Presentation: TML IEBP/NLC Pool Presentation October 24, 2007 from 2:45-4:00
  - 5. United Health
    - a. Optum (Wellness Service)
    - b. United Resource Network (Transplant Network)
    - c. ACN Group (Ancillary Network)
    - d. United Behavioral Health
    - e. Health A to Z
    - f. UnitedHealthcare (Dental)
    - g. Spectera (Vision)
    - h. NBR (Stop Loss)

- i. Unimerica (Life and Disability)
  - j. Exante (Financial Services and Exante Bank awaiting regulatory approval in 2008)
  - k. Reden & Anders (Auditing Firm)
- 6. IRP Board Representative October 5th & 6th at the Hyatt Regency Lost Pines in Bastrop
  - a. IRP requesting replacement for Richard Browning
- 7. Building Committee
  - a. Building Fund should dissolve by close of FY2007 fiscal year
  - b. Building Committee
    - i. Vic Barnett, Chairman
    - ii. Dr. Lew White
    - iii. Richard Browning
    - iv. Ron Crabtree
- 8. Elections
  - a. 2007 Elections
    - i. Glen Metcalf
    - ii. Hugh Bradley
    - iii. David Hunter (did not run)
    - iv. Mike Slye
    - v. Joanne Franke
- 9. Committee Appointments
  - a. Budget Audit/Finance Investment Committee Chairman Replacement for Richard Browning
    - i. Mike Slye
  - b. Contracts & Trust Committee
    - i. Joe Cardenas replacement for David Hunter
  - c. Building Committee – recommending terminating committee
  - d. Underwriting & Bid Review
    - i. Joe Cardenas replacement for David Hunter

## II. **Executive Session**

The Trustees will adjourn into Executive Session under authority of the Texas Government Code Section 551.071 (Consultation with Attorney) to receive advice from Counsel regarding other attorney-client privileged matters under authority of the Texas Government Code Section 551.074 regarding personnel matters and under authority of the Texas Government Code Section 551.0785 to deliberate a matter that includes a consideration of information in the medical or psychiatric records of an individual applicant for a benefit from this plan.

## III. **Board Reports**

- A. Nominating Committee (Glen Metcalf)
- B. Executive Committee (Joe Arisco)
- C. Budget/Finance Committee (Richard Browning)

## IV. **Board Communication**

- A. Money Manager Presentation
- B. Stop Loss Proposals (**Tab E**)
- C. Alliance Relationship (**Tab F**)
- D. Preferred Provider Network Information (**Proprietary Information Packet**)

- E. Rerate Overview (**Tab G**)
  - 1. The Standard transition
  - 2. Full Time Student correspondence
  - 3. Pre-Existing Benefit/Creditable Coverage
  - 4. Incentive Tracking
- F. Underwriting Year to Date Overview (**Tab H**)
  - 1. Underwriting Consultant selection
  - 2. Loss Ratio
  - 3. Prescription Metrics
  - 4. High Dollar Equity Account
- G. Healthy Initiative HealthPlan (**Tab I**)
  - 1. Baseline for Return on Investment Reporting
  - 2. Incentive Benefit Update
- H. Technology Update (**Tab J**)
- I. Claim Financing (**Tab K**)
  - 1. Claim Turnaround Time Update
  - 2. Pool
  - 3. ASO
  - 4. Claims In House
  - 5. Open Mail
  - 6. Auto Adjudication Ratio
- J. Strategic Plan 2007-2008 (**Tab L**)
- K. Provider Billing Trends (**Tab M**)
  - 1. PHCS Appeals
  - 2. LabOne/LabCard/Quest Preferred Lab Fee schedule
  - 3. United/iCES Appeals
- L. Managed Care Efficiency (**Tab N**)
  - 1. Year to Date Report
  - 2. Managed Care Efficiency Transition
- M. External Audit Overview (**Tab O**)
- N. HIPAA Security Audit Update (**Tab P**)
- O. Legal Counsel Report (**Executive Session Packet**)
  - 1. Board Allowance for Public Comment at Board Meetings
- P. Finance Education
  - 1. Factors Comprising Net Income
  - 2. Operational Cost
  - 3. Change in Reserve
  - 4. High Dollar Equity Account
  - 5. IBNR
  - 6. Lag Report
  - 7. File Closed & Pending & Suspended
  - 8. Out of Network Reasonable and Customary Fee Schedule
  - 9. ASO Revenue Management
  - 10. Administrative Cost Overview
- Q. Legal Counsel Education
  - 1. Schedule Chapter 172 WebX (Need to schedule a meeting for new Board Members)
- R. Board of Trustees Upcoming Schedule (**Tab Q**)

V. **Action Items**

- A. TML IEBP Board will take action on the Nominating Committee recommendation.
- B. TML IEBP Board will take action on the Executive Committee recommendation.
- C. TML IEBP Board will take action on the Budget/Finance Committee recommendation.
- D. TML IEBP Board will take action on the Money Managers Update
- E. TML IEBP Board will take action on the Stop Loss proposal
- F. TML IEBP Board will take action on the Alliance Overview.
- G. TML IEBP Board will take action on the Provider Network focus.
- H. TML IEBP Board will take action on the Rerate Overview
- I. TML IEBP Board will take action on the Underwriting Overview
- J. TML IEBP Board will take action on the Healthy Initiative HealthPlan ROI Overview.
- K. TML IEBP Board will take action on the Technology Update.
- L. TML IEBP Board will take action on the Claim Financing.
- M. TML IEBP Board will take action on the 2007-2008 Strategic Plan
- N. TML IEBP Board will take action on the Provider Billing Trends (Proprietary packet).
- O. TML IEBP Board will take action on the Managed Care Efficiency Report.
- P. TML IEBP Board will take action on the External Audit Overview
- Q. TML IEBP Board will take action on HIPAA Security Audit update.
- R. TML IEBP Board will take action on the Chapter 172 Training Webcast Date
- S. TML IEBP Board will take action on the Legal Counsel report.
- T. TML IEBP Board will take action on Legislative Liaison Report.
- U. TML IEBP Board will take action on Board Meeting Schedule and Dates
- V. TML IEBP Board will take action on 2007-2008 TMRS Benefit

VI. **Staff Reports**

- A. Executive Director (**Executive Session Packet**)
  - 1. 10 Months Medical, Dental, Vision
  - 2. 10 Months Claims over \$35,000, \$125,000 and \$250,000
  - 3. 10 Months Claims Paid and Adjusted
  - 4. 10 Months Plan Design Loss Ratio
  - 5. 10Months Dollars and \$ of savings per TML Region
  - 6. 10 Months Average cost per Employee and Dependent 2006-2007
  - 7. Protected Health Information Spreadsheet
- B. Business/Administrative Services (**Tab R**)
  - 1. Accounting Overview
  - 2. 10 Months Statement of Revenues and Expenses
  - 3. 10 Months of Balance Sheet
  - 4. 10 Months of Cost Allocations
- C. Investment Report (**Tab S**)
  - 1. Pool's growth attributable to each Money Manager
  - 2. Collection Efforts/Run-In and Run-Out Payment Update
  - 3. Transition of Funds
- D. Human Resources (**Tab T**)
- E. Member Services (**Tab U**)
  - 1. Member Service Team Overview
  - 2. Telephone Service Goals
  - 3. Turnaround Time Goals
  - 4. Quality Management
  - 5. Medical Management
  - 6. Information Systems/Web Site Access/IS Security Update

- F. Marketing/Benefit Services (**Tab W**)
  - 1. Net Membership Overview
  - 2. Proposal Overview
- G. In-House Counsel (**Executive Session Packet**)
  - 1. Overview
  - 2. Right of Recovery

VII. **Organizational Items (Part II)**

- A. Meeting Sites
  - 1. September 27-28, 2007      Four Season, Las Colinas, Texas
  - 2. January 24-25, 2008      Hyatt Hill Country Hotel, San Antonio, Texas
  - 3. April 24-25, 2008      Gaylord Texas, Grapevine, Texas
  - 4. June 26-27, 2008      Sheraton Fiesta, South Padre Island, Texas
  - 5. September 25-26, 2008      Four Seasons, Las Colinas, Texas
- B. NLC-RISC Meetings
  - 1. October 23-26 2007      Westin, Savannah, GA: STAFF TML IEBP  
Presentation "Market Research" Executive Session  
"Technology Upgrade"
  - 2. May 1-3, 2008      Tucson, AZ: *TRUSTEES*
  - 3. November 5-8, 2008      Nashville, TN: *STAFF*
  - 4. May 2-9, 2009      Louisville, KY: *TRUSTEES*
  - 5. October 20-23, 2009      New Orleans: *STAFF*
  - 6. May 6-10, 2010      Location TBD: *TRUSTEES*
  - 7. October 26-29, 2010      Nashville, TN: *STAFF*

VIII. **Adjourn**

The Board of Trustees of the TML Intergovernmental Employee Benefits Pool reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), and 551.074 (Personnel Matters).