

# TML INTERGOVERNMENTAL EMPLOYEE BENEFITS POOL

## *Board of Trustees Meeting*

*January 24, 2008 @ 9:00 am and January 25, 2008 @ 8:00 am*

*Hyatt Regency Hill Country*

*9800 Hyatt Resort Drive*

*San Antonio, Texas 78251*

*(210) 647-1234*

## AGENDA

### I. Organizational Items (Part I)

- A. Call to Order
- B. Roll Call and Declaration of Quorum (**Tab A**)
- C. Minutes (**Tab B**)
  - 1. September 27, 2007
- D. TML IEBP Mission Statement, Goals, Benefit Acronyms (updated), Definitions (updated), Committees, Board of Trustees Appointed/Elected (updated), Management Board Training Update (updated), Staff Contacts, Organization Chart (updated), Staff Attendance at board meetings (updated) and Trustee Education Information (updated). (**Tab C**)
- E. Correspondence (**Tab D**)
  - 1. Update on TML Conference
  - 2. Update on NLC RISC Executive Summit and Conference
    - a. 11/06/07 TML IEBP request to be Vice Chairman
  - 3. UMR Visit – Proprietary Package
  - 4. United Health
    - a. Fiserv Inc. Acquisition (2 million employee lives) This organization will be under the UMR Division-775 million in Cash
  - 5. TML Representative on TML IEBP Board
    - a. Mayor Pearson intends to reappoint Terry Henley to the TML IEBP Board. There will be a few months during the transition period that there will be a TML representative vacancy. Due to the importance of continuity, TML IEBP staff made the decision to hold the vacancy and await the reappointment of Terry Henley.
  - 6. Hendrick Hospital Correspondence
  - 7. US Department of Justice Correspondence regarding 1Point (Trial 02/26/08)
  - 8. NLC-RISC May 1-3, 2008 Meeting, Tucson, Arizona
  - 9. Welcome to New Board of Trustees
    - a. City of Crane Dru Graven
    - b. City of Edna: Joe D. Hermes
  - 10. Appointed Committees
    - a. Budget/Audit and Finance Investment Committee Joe Hermes
  - 11. David Hunter's Appreciation Letter

### II. Executive Session

The Trustees will adjourn into Executive Session under authority of the Texas Government Code Section 551.071 (Consultation with Attorney) to receive advice from Counsel regarding other attorney-client privileged matters under authority of the Texas Government Code Section 551.074 regarding **personnel matters** and under authority of the Texas Government Code Section

551.0785 to deliberate a matter that includes a consideration of information in the medical or psychiatric records of an individual applicant for a benefit from this plan.

**III. Board Reports**

- A. Executive Committee (Joe Arisco)
- B. Budget/Finance Committee (Mike Slye)

**IV. Board Communication**

- A. Claim Audit (9:30), Benat and Associates (**Tab E**)
- B. Financial Audit (10:15), Grant Thornton
- C. Security Audit/Veridyn/Enpointe (**Tab F**)
  - 1. Administrative 2007
    - a. Staff will review risks that will be accepted
    - b. Staff will review risks that will be mitigated
  - 2. Technical Safeguards 2008 (In discussion to assess if technical or business should be conducted in 2008)
  - 3. Business Continuity 2009
  - 4. Board Education regarding Protected Health Information and Security (Marjorie 11:00)
- D. Competitive Proposal (**Tab G**)
  - 1. Claims Audit
  - 2. Legislative Liaison
- E. Alliance Relationship (**Tab H**)
  - 1. PEBA
  - 2. UMR
- F. Preferred Provider Network Information (**Proprietary Information Packet**)
- G. Underwriting Year to Date Overview (**Tab I**)
  - 1. Loss Ratio
  - 2. Prescription Metrics
  - 3. High Dollar Equity Account
  - 4. Managed Care Efficiency Report
  - 5. Employee vs. Employer Plan Design
  - 6. Board Education regarding Underwriting Impact to Fiscal Management
- H. Healthy Initiative HealthPlan (**Tab J**)
  - 1. Baseline for Return on Investment Reporting
  - 2. Incentive Benefit Update
- I. Stop Loss Refund (**Tab K**)
  - 1. J-code Utilization Trends
- J. GASB 43&45 (**Tab L**)
  - 1. GFOAT October Corpus Meeting Update
  - 2. Pool City Finance Meeting
  - 3. Defined Benefit vs. Defined Contribution Plans
- K. Group Individual Choice Plans (**Tab M**)
- L. Technology Update (**Tab N**)
- M. Claim Financing (**Tab O**)
  - 1. Claim Turnaround Time Update
  - 2. Pool
  - 3. ASO
  - 4. Claims In House
  - 5. Open Mail
  - 6. Auto Adjudication Ratio

- N. Provider Billing Trends (**Tab P**)
  - 1. Hendrick Hospital
  - 2. HealthSmart Network
  - 3. Baylor
- O. Highway 183 Update (**Tab Q**)
- P. Finance Education
  - 1. Factors Comprising Net Income
  - 2. Operational Cost
  - 3. Change in Reserve
  - 4. High Dollar Equity Account
  - 5. IBNR
  - 6. Lag Report
  - 7. File Closed & Pending & Suspended
  - 8. Out of Network Reasonable and Customary Fee Schedule
  - 9. ASO Revenue Management
  - 10. Administrative Cost Overview
- Q. Legal Counsel Education (**Executive Session Packet**)
  - 1. Board Education on Chapter 172
  - 2. Age Discrimination in Employment Act; Retiree Health Benefits
- R. Legislative Update (**Tab R**)
- S. Personnel
- T. Member Communication (**Tab S**)

V. **Action Items**

- A. TML IEBP Board will take action on the Executive Committee recommendation.
- B. TML IEBP Board will take action on the Budget/Finance Committee recommendation.
- C. TML IEBP Board will take action on the Claim Audit.
- D. TML IEBP Board will take action on the Financial Audit.
- E. TML IEBP Board will take action on the Security Audit.
- F. TML IEBP Board will take action on the Competitive Proposal Timeline.
- G. TML IEBP Board will take action on the Alliance Overview.
- H. TML IEBP Board will take action on the Provider Network focus.
- I. TML IEBP Board will take action on the Underwriting Overview
- J. TML IEBP Board will take action on the Healthy Initiative HealthPlan Overview.
- K. TML IEBP Board will take action on the Defined Benefits vs. Defined Contributions Education and Development.
- L. TML IEBP Board will take action on Group Individual Choice Plan.
- M. TML IEBP Board will take action on the Technology Update.
- N. TML IEBP Board will take action on the Claim Financing.
- O. TML IEBP Board will take action on the Provider Billing Trends (Proprietary packet).
- P. TML IEBP Board will take action on the Highway 183 Update.
- Q. TML IEBP Board will take action on the Employee of the Year.
- R. TML IEBP Board will take action on the Legal Counsel Report.
- S. TML IEBP Board will take action on Legislative Liaison Report.
- T. TML IEBP Board will take action on the Member Communication.

VI. **Staff Reports**

- A. Executive Director (**Executive Session Packet**)
  - 1. 12 Months Medical, Dental, Vision
  - 2. 12Months Claims over \$35,000, \$125,000 and \$250,000
  - 3. 12 Months Claims Paid and Adjusted

The information provided to you as a TML IEBP Board Member is confidential under federal law and regulations. Divulging this information to any person other than another Board Member, the Board's General Counsel or Consultant, or TML IEBP staff without proper written authorization from the covered person is a violation of those regulations. **You should also consult with either the General Counsel or the TML IEBP Executive Director before releasing this information to anyone.**

4. 12 Months Plan Design Loss Ratio
  5. 12 Months Dollars and \$ of savings per TML Region
  6. 12 Months Average cost per Employee and Dependent 2006-2007
  7. 2 Months Medical, Dental, Vision
  8. 2 Months Claims over \$35,000, \$125,000 and \$250,000
  9. 2 Months Claims Paid and Adjusted
  10. 2 Months Plan Design Loss Ratio
  11. 2 Months Dollars and \$ of savings per TML Region
  12. 2 Months Average cost per Employee and Dependent 2006-2007
  13. Protected Health Information Spreadsheet
- B. **Business/Administrative Services (Tab T)**
1. Accounting Overview
  2. 12 Months Statement of Revenues and Expenses
  3. 12 Months of Balance Sheet
  4. 12 Months of Cost Allocations
  5. 2 Months Statement of Revenues and Expenses
  6. 2 Months of Balance Sheet
  7. 2 Months of Cost Allocations
- C. **Investment Report (Tab U)**
1. Pool's growth attributable to each Money Manager
  2. Collection Efforts/Run-In and Run-Out Payment Update
  3. Transition of Funds
- D. **Human Resources (Tab V)**
- E. **Member Services (Tab W)**
1. Member Service Team Overview
  2. Telephone Service Goals
  3. Turnaround Time Goals
  4. Quality Management
  5. Medical Management
  6. Information Systems/Web Site Access/IS Security Update
- F. **Marketing/Benefit Services (Tab XYZ)**
1. Net Membership Overview
  2. Proposal Overview
- G. **In-House Counsel (Executive Session Packet)**
1. Overview
  2. Right of Recovery

VII. **Organizational Items (Part II)**

- A. 2008 Meeting Sites
1. January 24-25, 2008 Hyatt Regency Hill Country Hotel, San Antonio, Texas
  2. April 24-25, 2008 Gaylord Texan, Grapevine, Texas
  3. June 26-27, 2008 Sheraton Fiesta, South Padre Island, Texas
  4. September 25-26, 2008 Four Seasons, Las Colinas, Texas
- B. 2009 Meeting Sites
1. January 29-30, 2009 San Antonio, Texas (IRP 1/23-24 El Paso)
  2. April 23-24, 2009 Lost Pines, Texas (IRP 4/25-26 South Padre)
  3. June 25-26, 2009 South Padre Island, Texas (TCMA 6/27-6/29 Arlington)
  4. September 24-25, 2009 Las Colinas, Texas (TMHRA 9/13-9/14 Dallas)

- C. 2010 Meeting Sites
  - 1. January 28-29, 2010 The Woodlands, Texas
  - 2. April 29-30, 2010 Possum Kingdom, Texas
  - 3. June 24-25, 2010 South Padre Island, Texas
  - 4. September 23-24, 2010 Las Colinas, Texas
- D. TML Annual Conference
  - 1. 96<sup>th</sup> Annual Conference and Exhibition October 28-31 2008
    - a. Henry B. Gonzalez Convention Center, San Antonio, Texas
  - 2. October 21-23 2009 – Fort Worth, Texas
  - 3. October 27-29 2010 – Corpus Christi
- E. NLC-RISC Meetings
  - 1. May 1-3, 2008 Tucson, AZ: *TRUSTEES*
  - 2. November 5-8, 2008 Nashville, TN: *STAFF*
  - 3. May 2-9, 2009 Louisville, KY: *TRUSTEES*
  - 4. October 20-23, 2009 New Orleans: *STAFF*
  - 5. May 6-10, 2010 Location TBD: *TRUSTEES*
  - 6. October 26-29, 2010 Nashville, TN: *STAFF*
- F. TML Board Meetings
  - 1. November 7, 2008 Dallas
- G. TML IRP Board Meetings
  - 1. January 23-24, 2009 El Paso
  - 2. April 25-26, 2009 South Padre Island
- H. TCMA
  - 1. June 27-29, 2009 Arlington
  - 2. October 21-23, 2009 Fort Worth
- I. TMHRA
  - 1. February 13-15, 2009 Galveston
  - 2. May 21-23, 2009 South Padre Island
  - 3. September 13-14, 2009 Dallas

## VIII. Adjourn

The Board of Trustees of the TML Intergovernmental Employee Benefits Pool reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.074 (Personnel Matters) and 551.0785 (Deliberations Involving Medical or Psychiatric Records of Individuals).