

BENEFITS BULLETIN

TML Intergovernmental Employee Benefits Pool
PO Box 140644, Austin, TX 78714-0644 • 800.348.7879 • www.tmliebp.org



Annual Eligibility Audit Begins

In the next few weeks you will receive a letter concerning the TML IEBP Annual Eligibility Audit with instructions on how to access your eligibility files. TML IEBP asks that you review your eligibility files with particular attention to the following:

- Are all benefit eligible employees, dependents (and elected officials, if applicable) listed?
- Are any terminated employees or dependents still on the list?
- Are all mailing addresses and phone numbers correct?
- Are the employees on the list actively at work?
- Are all salaries listed current?

IMPORTANT NOTICE:

TML IEBP is implementing an eligibility data warehouse in preparation for the Health IT requirements in the healthcare benefit reform. TML IEBP is interested in setting up location codes properly for claim analysis interpretation.

During the 100% eligibility audit, **TML IEBP is requesting the membership to identify employees that are collective or non-collective bargaining and which employees are civil servants or civilians.**

This information is requested from some of the GASB 45 actuaries and is requested when mandated health bills are being discussed by legislation.

To ensure the delivery of appropriate healthcare services, TML IEBP must maintain current information on file at all times. Please return your audit as soon as possible.

A screenshot of the TML IEBP website's "Online Tools" page, specifically the "Employers Only" section. The page has a green header with "Employers Only" and "LOG OUT | HOME" links. Below the header is a section titled "Online Tools" with a sub-section "ONLINE ADMINISTRATIVE TOOLS". A list of tools is provided, including: Eligibility Summary Reports, Enrollment Change Form, New Employee Enrollment, Personal Information Update, Termination Notification, Member Search (marked as NEW!), Member List, User List, ID Card Request, and Certificates of Coverage. Each tool has a brief description of its function.

WEBCAST: How to use TML IEBP Online Resources

Would you like an overview of the resources available on the TML IEBP Employers Only website? If so, watch our pre-recorded webcast, How to use TML IEBP Online Resources. This 30-minute session includes:

- How to Set Up an Employer Online Account
- How to Login
- How to Add New Employees
- How to Submit Employee Changes
- How to Access Reports
- And Much More!

To view this very informative webcast, go to www.tmliebp.org/tmliebp/prerecorded.php or email register@tmliebp.org for more information.

Focus on Disease Management

The TML IEBP Disease Management program is an opt-out program that focuses on educating members that have been diagnosed with diabetes or cardiovascular risk factors, primarily focusing on potential high-risk covered individuals.

Empowering the Membership

Disease Management provides education and coaching from a variety of specialists, nurses and medical professionals who assist covered individuals to make healthy lifestyle decisions and take proactive steps to manage their disease. In addition, this program provides assistance in managing claims, which directly impacts contribution rates paid by employers.



Participating in Disease Management

A Program Service Representative may contact qualified covered individuals via phone and introduce the program. All identified members are included in the program unless they signify in writing their choice to be excluded.

If Disease Management is refused for the specific Disease Management diagnosis, all future Disease Management diagnosis payments will be paid at the Non-Network benefit percentage (or 50% for Indemnity Plans) and will not, at any time, pay at 100% for medical services under the out-of-pocket provision of the Plan.

There is no requirement to change doctors or to follow an exact treatment plan, although assistance is available if related resources are needed.

For more information, contact Disease Management by calling 1-888-818-2822.

Do I Need to Audit My Bill Every Month?

It is very important to review each bill for eligibility accuracy and pay as billed. If an error is identified on a bill, contact TML IEBP by phone and paper regarding any needed corrections.

It is the employer's responsibility to notify the Pool, in writing, promptly of employee terminations or termination of dependent coverage. **The Pool will only credit back to the last day of the month prior to the notice being received.** Claims incurred during the time period of delayed termination will be the employer's responsibility.

TML Intergovernmental Employee Benefits Pool

PO Box 140644
Austin TX 78714-0644

Eligibility Forms

PO Box 140167
Austin TX 78714-0167

Customer Service

800-282-5385

Customer Service

(TML, TML IEBP, TML IRP Only)

800-572-3905

Verifax

(Benefit Verification via Fax)

800-282-6186

RightFax

(Right of Recovery, Other Insurance,
and Pre-Existing Documents only)

512-719-6539

Eligibility Fax Line

(Eligibility Forms Only)

512-719-6565

Visit Us on the Web!

www.tmliebp.org

